



Charitable # 81126 7806 RR0001

850 Hartman Drive, Unit 104
Midland ON L4R 0B6
Ph: 705-528-6999
Email: admin@communityreach.ca
www.communityreach.ca

Transportation Application

Transportation Linking Communities – a service for north Simcoe residents who do not have access to transportation.

Accessible Transit Application Form – a service for residents of Midland ONLY who are not able to access the regular Town of Midland Transit service.

- 1. Please complete all pages of the application.
2. Take or send the application to your health care professional to have medical assessment form completed and return to Community Reach.
3. You will be notified of your eligibility.
4. All information on this application form will be kept confidential.

PART A: Please Print Clearly Date of Application ___/___/___

1. Applicant Contact Information: Date of Birth: ___/___/___

Last Name First Name Middle Name

Address Apt #

Town Province Postal Code

Phone: Cell:

Email:

2. Emergency Contacts (e.g., family, friend, neighbour)

a) Name: Relationship: Tel #: Email:
b) Name: Relationship: Tel #: Email:

3. AT Applicant - Please explain why you are unable to use regular public transit or
TLC Applicant - Please give reason for requesting transportation from TLC



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4. Does your home have an easily accessible ramp? Yes No
5. Will you use or need any of the following when travelling? Check all that apply:
 Manual wheelchair Power wheelchair Oversized wheelchair Seatbelt extension

Please enter width of wheelchair _____ & combined weight of rider & wheelchair _____

- Walker Power scooter Cane White Cane
 Hearing aid Oxygen Guide dog Crutches (temporary service)

Other (please specify) _____

6. Will you need assistance entering the vehicle? Yes No
7. Will you require an attendant on your trip? Yes No
8. Are you able to communicate with the driver for assistance? Yes No
9. Please indicate if this service is needed temporarily Yes No

a) up to one year Expected service end date: ____/____/____

10. Please check off any conditions that could affect you during your ride:
 Heart Condition Seizures Asthma Allergies Diabetes Anxiety

Other _____ Do you carry a list of Medications Yes No

11. TLC rides only: Please check off if you receive the following:

OW ____ Worker name: _____ ODSP ____ Worker Name _____

12. I hereby certify that to the best of my knowledge, the information given above is correct and I authorize my health care professional to provide information to Community Reach. I also authorize Community Reach to release information to Accessible Transit staff for the purpose of improving service and safety. I understand that if new information is received regarding a change in my functional ability my eligibility may be reviewed.

Signature of Applicant: _____ **Date:** ____/____/____

If completing on behalf of rider: I certify that to the best of my knowledge the information given is correct.

Signature: _____ **Date:** ____/____/____

For office use only: AT application -approved [<input type="checkbox"/>] Yes [<input type="checkbox"/>] No	TLC application -approved [<input type="checkbox"/>] Yes [<input type="checkbox"/>] No
Signed: _____ Date ____/____/____	

Personal information is collected and protected in accordance to the provisions of the Municipal Freedom of Information and Privacy Act R.S.O. 1990,C.M45 and will only be used for the purpose which it is collected. See the Community Reach Privacy Policy www.communityreach.ca or contact us for a copy.

TLC Rider Agreement

This service is provided by trained, insured staff and volunteer drivers donating their time & vehicle.

1. To Schedule a Ride – I understand that:

- All rides and stops must be requested **at least 4**(four) business days in advance. No unscheduled stops are allowed. All stops must be requested **prior** to the date of the ride. Riders may request a maximum of **2 nonmedical rides** per week. Consideration will be given for emergency requests and driver availability.
- Riders will provide location, reason and expected duration of appointment with all ride requests. For medical appointments **the health professional's contact information must be provided.**
- If a rider needs to bring someone with them, they must request this when scheduling the ride. A passenger must be approved, and TLC reserves the right to deny the request.
- There may be other riders sharing the ride for program efficiency.
- Riders must be **ready 15 minutes prior** to scheduled pick-up time. **Note:** Be prepared to **wait up to 15 minutes** in the event of weather or traffic delays.
- Riders are responsible for fees of rides that are not covered by ODSP or OW, as well as for nonmedical rides. Riders are also responsible for **PARKING FEES** incurred during the ride. Please be prepared to cover this cost at the time of the ride.
- The driver's cell phone is to be used only to cancel or change ride information before early morning rides or to communicate when at ride location. All other calls are to be directed to the transportation office staff.
- Attempts to confirm your ride will be made by both transportation staff and in certain circumstances the driver may be in contact with you the evening before your ride to confirm the agreed upon times and locations for pick-ups. If confirmation cannot be made the ride will be considered cancelled.

2. Cancelling a Ride

- If you need to cancel a ride, please notify the transportation office staff as soon as possible.
- **Cancellations must be called into the office at least 24 hours prior to appointment, failure to notify transportation staff of your cancellation will result in a cancellation fee.**
- Community Reach may cancel because of inclement weather or other conditions, and you will be notified as soon as possible.

3. Ride Requirements

- Riders are asked to wear a mask (unless there is a medical reason why not to), if they are experiencing fever, cold symptoms, or have had contact with someone infected with Covid 19
- No smoking is permitted.
- No eating or drinking is permitted, unless approved by the driver.
- Please follow good hygiene practices and please do not use scented products.
- No foul language is permitted.
- No animals or pets of any kind are permitted - exception for **pre-approved service animals.**
- All children must be secured in an approved car seat as required by law and with expectations of reasonable age-appropriate behaviour while in the vehicle.



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Any concerns about volunteer drivers and other passengers **must** be directed to the Transportation Manager.

By signing below, I confirm that I have read and understood this agreement. Please note: drivers have the right **at any time** to refuse to transport individuals not adhering to this agreement.

Name _____ Signature _____ Date _____

Please keep one copy for your records

**Accessible Transit Service (*this service is for Midland residents ONLY*)
General Information**

Once your registration is confirmed here are the things you need to know.

Hours of Operation:

Service runs from Monday to Friday, from 6:30am to 5:00pm (last pickup) Saturday 8:30-4:30pm (last pickup)

Fare Rates: *Same as Midland Transit or call for info. Cash *Exact Change Only please**

How to book a ride:

Booking Hours are Monday to Friday from **8:30am to 3:30pm**, **Saturday 8:30am-1:30pm**

Please call at least 24 hrs in advance to request a ride Call **(705) 526-4321** – **Same day rides may be accommodated depending on availability.**

Please tell us:

- Time of pick-up, your name, and pick up Location
- Time and location for return pick-up
- For Medical and other appointments, you may call for a return pick up
- Type of assistive device you will be using (Wheelchair, walker, cane, etc.)
- If you have been approved for an attendant, please provide their name
- If additional passengers are travelling with you, their name(s) and age(s) (Regular Fare Rates per trip apply)

Tips to ensure your trips run smoothly

- Please be ready 10 minutes before your pick up time and allow up to 10 minutes after your scheduled pick up time as delays due to weather, traffic, may occur.
- Unscheduled stops are not allowed. Please inform the Transportation department of all stops when booking your ride for scheduling reasons.
- We ask that for shopping trips you keep to a 6 bag limit and make arrangements if assistance is needed as drivers **are not allowed** to enter riders' homes.
- When booking please allow sufficient time for your appointments or visits.

All our suggestions are made to help keep all our rides on schedule and to provide you with timely and excellent service!

